

May 20, 1998

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, May 28, 1998 - 10:00 a.m.
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

**Please park in the garage under the Norwest Bank Building in an unreserved space.
Bring your ticket to the meeting and parking will be validated.**

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above. Supporting information is enclosed for your review. **Please note that the MAG POPTAC Agenda can now be accessed via the Internet on the MAG Website at <http://www.mag.maricopa.gov> by clicking on "Meetings."**

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership, or 10 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

If you have any questions or need additional information, please contact Harry Wolfe at 254-6300.

TENTATIVE AGENDA

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Call to the Audience</u> Persons wishing to address the MAG POPTAC will be provided an opportunity to comment.	2. For information.
3. <u>Approval of Minutes of April 16, 1998</u>	3. Review and approve minutes of April 16, 1998.

4. Selection of Census Bureau Local Government Partnership Specialist

The Bureau of the Census has selected Ms. Susan Abbott as the Local Government Partnership Specialist for Arizona. Ms. Abbott will be introduced and provide a brief overview of her role in Census 2000.

5. Census 2000 Participant Statistical Areas Program

The Census Bureau is providing an opportunity for local jurisdictions to recommend splits to census tracts and block groups for Census 2000 through the Statistical Areas Program. On May 7, 1998, the MAG POPTAC Ad Hoc Subcommittee met to define the process for developing recommendations. Subsequently, representatives of four member agencies met informally to test the process for a census tract that crossed their jurisdictional boundaries. At this session suggestions were offered for refining the procedures to recommend splits to census tracts and block groups. The process will be discussed further with members of the Ad Hoc Subcommittee on May 28, 1998. MAG staff will provide a status report (please see Attachment One).

6. Local Update of Census Addresses

At the April 16, 1998 meeting of the MAG POPTAC, staff provided a status report on the Local Update of Census Addresses (LUCA) Program. This is the program by which the Census Bureau provides local jurisdictions with an opportunity to review and recommend changes to address lists that will be used to distribute Census 2000 questionnaires. It is anticipated that the address files will begin to be distributed this summer. Subsequent to the MAG POPTAC meeting, MAG staff has received additional information on the process that will be used to reconcile discrepancies between census bureau and member agency address lists. Staff has also contacted utility

4. For information and discussion.

5. For information, discussion and possible action.

6. For information and discussion.

companies about obtaining address files against which the census address files can be compared. A LUCA workshop conducted by the Bureau of the Census will be held at the MAG Offices the morning of June 9, 1998. Seventeen MAG member agencies will be invited to this workshop, with the remaining agencies invited to another session at the end of the year. A status report will be provided (please see Attachment Two).

7. Current Data Set Update Process

MAG staff, with input from the MAG POPTAC, compiled a number of databases for preparation of the 1997 population and socioeconomic projections. These include, but are not limited to existing and general plan land use databases, an employer database, a development database as well as general assumptions such as Floor Area Ratios (FAR), employees per square foot, occupancy rate trends, persons per household trends and seasonal population. These databases need to be updated on a regular basis to maintain their utility. Members of the MAG POPTAC will be requested to discuss methods for updating the databases and provide input on other useful databases that they would like to have compiled.

8. Building Completion Status Report

If you have not already provided first quarter completions or have completion data outstanding from previous quarters, please forward the information to MAG as soon as possible. The Arizona Department of Economic Security will be initiating the process to prepare a July 1, 1998 resident population update for Maricopa County in the near future. Supplying building permit completion data to MAG in a timely fashion is crucial to obtaining an accurate estimate (please see Attachment Three).

9. Draft Municipality Projections Series

In addition to preparing resident population projections by Municipal Planning Area (MPA), MAG staff also prepares draft short-term projections by municipal boundaries.

7. For information, discussion and possible action.

8. For information and discussion.

9. For information and discussion.

These projections are used by member agencies for budgeting and setting expenditure limitations where necessary. The last set of draft municipality projections were prepared using the July 1, 1996 Municipality Resident Population Updates as the base. The draft July 1, 1997 municipality projections series has been revised by MAG staff to be consistent with the new base. These projections will be discussed with members of the MAG POPTAC (Please see Attachment Four).

10. MAG Urban Atlas

At the April meeting of the MAG POPTAC, draft maps from the MAG Urban Atlas were distributed for review and comment. All comments have been forwarded to the MAG consultant for incorporation into the final maps. MAG staff will discuss the tentative schedule for the publication of the MAG Urban Atlas and provide further information on the number of Atlas copies that will be generated.

11. Status Report on the Maricopa Association of Governments Information Center

At the January Regional Council retreat, and at the April Management Committee retreat, the concept of establishing a subsidiary of MAG for the development and distribution of data was discussed. This concept is similar to Sourcepoint, operated by the San Diego Association of Governments. Through this subsidiary, called the Maricopa Association of Governments Information Center (MAGIC), specialized information and services to member agencies, private sector businesses and individuals and other public sector agencies would be provided. MAG staff will provide a status report (please see Attachment Five).

12. Vision 2025

On Saturday, June 6, 1998, the Maricopa Association of Governments will be hosting a Valley Vision 2025 Citizens' Summit from 8:30 a.m. to 12:00 noon at the Orpheum

10. For information and discussion.

11. For information and discussion.

12. For information, discussion and possible action.

Theatre. At the event Valley residents will be asked to take part in creating the future of their region. They will also be asked to participate in an electronic “visual preference” exercise, voting on major issues such as transportation, open space, the environment, education and public policy. A status report will be provided.

13. Enhancements to MAG POPTAC Meetings

MAG staff will request input from members of the MAG POPTAC on suggestions for enhancing POPTAC meetings. Issues to be addressed include, but are not limited to: guest speakers to address special topics, greater participation by POPTAC members and the use of a consent agenda. The goal is to make the POPTAC meetings as useful and interesting as possible and responsive to the needs of POPTAC members.

13. For information, discussion and possible recommendation.